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October 2, 2025

NOTICE

To: LAND SURVEYORS, PRIVATE ENGINEERS, AND DEVELOPERS

From: BUREAU OF ENGINEERING, LAND DEVELOPMENT GROUP

Subject: FINAL MAP RECORDATION DEADLINE-COUNCIL RECESS

All owners and subdividers are hereby advised that the last City Council meeting prior to the holiday recess is scheduled for December 12, 2025. In order for a final map to be recorded prior to January 1, 2026, it must be in final review no later than October 29, 2025 so that the report can be transmitted to the City Clerk and the item scheduled for Council agenda. All final review requirements including tax and assessment clearance must be completed prior to October 29, 2025. The final subdivision guarantee must be submitted no later than November 5, 2025.

Please note that it will take up to 90 days for Bureau of Engineering to update a recorded final map to NavigateLA. If your project requires Building Permit or Certificate of Occupancy (CofO) sign off relying on map recordation information, please be aware of this turnaround time.

You are also reminded to verify that the name of the principal on the subdivision bond matches that of the subdivision final guarantee. Thank you for your cooperation in these matters.

HMH:tc:ms

Council Deadline 2025

